



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 19th March 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Chairman's Welcome	
	The Chairman will welcome those present, request that mobile phones be silenced, remind members of the public to speak only during the public participation section, and confirm that the meeting will be conducted in an orderly manner.	
2.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	
3.	Declarations of Interest	
	Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.	
4.	To Approve the Minutes of the Previous Parish Council Meeting	
	To approve and confirm the accuracy of the Minutes of the meeting held Thursday 19 th February 2026.	Page 4
5.	To Receive the Minutes of other Committees	
	To receive the minutes of the Planning Committee Thursday 19 th February 2026.	Page 9
6.	Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
7.	Monthly Financial Report	
	To authorise accounts, payments, receipts & balances for March 2026. Since the February report, credit interest of £29.26 was received into the reserve account on 27/2/2026 and £500 was transferred from the reserve account to the current account on 2/3/2026 to cover an expected Direct Debit from NPower.	Page 13

8.	WPC Policy Documents	
	8.1 To review the Risk Management and Risk Register Policy. 8.2 To review and confirm the WPC Risk Management Register 2026.	Page 14 Page 16
9.	Assets Registers	
	9.1 To review and approve the WPC Assets Register 2026. 9.2 To review and approve the WWB Cemetery Assets Register 2026.	Page 25 Page 26
10.	Speeding Awareness /Traffic Matters	
	To receive an update on speed awareness and prevention measures in Whalley.	
11.	Annual Parish Meeting	
	To discuss and agree the format and invites to the Annual Parish Meeting to be held Thursday 7 th May 2026.	
12.	Ongoing/Standing Items	
	To note progress with ongoing matters – not for decision. 12.1 Planning Permission Whalley Sports Park - ongoing 12.2 QEII Playing Fields and Land Encroachment – letters sent to advise no right to access from gardens onto Parish Council land – any access must be closed off 31/3/2026. 12.3 Trustees of the QEII Playing Fields charitable trust 12.4 Wiswell Lane Welcome Sign 12.5 Whalley In Bloom Plaques (New and change of placement) 12.6 Churchyard Wall Repairs – works approved - awaiting start date. 12.7 Tree Report BTC3323 - Queen Elizabeth II Playing Fields 12.8 Mitton Road overgrown hedges 12.9 Parish Council owned bench numbering 12.10 LCC Tree works to the boundary of land at QEII land and A59 bypass 12.11 Register the bus station land with Land Registry 12.12 Carpark on Land South of Accrington Road Whalley-Oakmere Homes (NW) 12.13 Village Traditional Heritage Signposts	
13.	Partnership Meetings	
	To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).	
14.	Reports by Cllrs & Clerk as INFORMATION only – Not for decision	
	Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item. 14.1 Neighbourhood Alerts/Stay In The Know 14.2 Trading Standards Service - Consumer Alerts 14.3 Whalley Queen St RAG Reports 14.4 NALC Executive Bulletins and newsletters	

	14.5 CPRE News Bulletins 14.6 Community Engagement - News items on Websites/Facebook 14.7 Crime Figures – February 2026 14.8 LCC Heads up from Heath Protection – March 2026 bulletin 14.9 LHS Streetworks – Whalley Clitheroe Bypass	
15.	Next Meeting Date	
	The next meeting date is Thursday 16 th April 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 19th February 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Chairman's Welcome	
	The Chairman formally opened the meeting and welcomed all present.	2693/26
2.	Attendance & Apologies	
	Present: Cllr Ball, Cllr Duckworth, Cllr Highton (Chairman), Cllr Miffin, Cllr Shaw, Cllr Smith, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen. In Attendance: Liz Haworth (Clerk), 3 members of the public.	2694/26
3.	Declarations of Interest	
	There were no declarations of disclosable pecuniary interests, other registrable interests, or non-registrable interests in respect of items on the agenda.	2695/26
4.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th January 2026.	2696/26
5.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee Thursday 15 th January 2025.	2697/26
6.	Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) It was reported that the Railway Station is running as normal. Bridge works will commence 4-6 th April 2026. Train journeys should be checked around these work dates. WIB are planting the platform areas. The hedges on Mitton Road are still overgrown.	2698/26

	The bus stop sign on Clitheroe Road needs attention.																																																																																																																																																																																																																																								
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	<p>It was resolved to authorise accounts, payments, receipts & balances for February 2026. Since the last report dated 15 January 2026, a Direct Debit of £47.00 was paid to the ICO on 20/1/2026. Credit interest of £36.26 was received into the reserve account on 30/1/2026.</p> <table border="1"> <thead> <tr> <th colspan="4">Whalley Parish Council</th> <th>Cash Book</th> <th colspan="4">FEBRUARY</th> <th>2026</th> <th></th> </tr> <tr> <th colspan="4">Approved Minutes Ref No:</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr</th> <th>NW Bus Res</th> <th>NW QE2</th> <th>Skipton</th> <th>Total</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th></th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>02/02/2026</td> <td></td> <td>Easy Web</td> <td>Website/Email Services</td> <td>(78.83)</td> <td></td> <td></td> <td></td> <td>(78.83)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>E Haworth</td> <td>Salary/Office/Travel</td> <td>(1,341.66)</td> <td></td> <td></td> <td></td> <td>(1,341.66)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>HMRC</td> <td>Tax£249.80 NIE£41.24 ENIE£171.98</td> <td>(463.02)</td> <td></td> <td></td> <td></td> <td>(463.02)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>2.9E+08</td> <td>E-On Next</td> <td>Vale Gardens Electricity</td> <td>(14.00)</td> <td></td> <td></td> <td></td> <td>(14.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>1005</td> <td>Abbey Gardening Services Ltd</td> <td>Vale Gardens (January 2026)</td> <td>(327.60)</td> <td></td> <td></td> <td></td> <td>(327.60)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>1004</td> <td>Abbey Gardening Services Ltd</td> <td>Parish Churchyard (January</td> <td>(418.80)</td> <td></td> <td></td> <td></td> <td>(418.80)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>1687</td> <td>Gizzi Electrical & Engineering Ltd</td> <td>OGS Upper Garden Room Project</td> <td>(1,513.04)</td> <td></td> <td></td> <td></td> <td>(1,513.04)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>1694</td> <td>Gizzi Electrical & Engineering Ltd</td> <td>OGS Upper Garden Room Project</td> <td>(1,116.96)</td> <td></td> <td></td> <td></td> <td>(1,116.96)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>SpID78</td> <td>Altham Parish Council</td> <td>63 Mitton Road LC26</td> <td>(166.10)</td> <td></td> <td></td> <td></td> <td>(166.10)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td>JM3334</td> <td>WEF</td> <td>Room Hire Jan 2026</td> <td>(28.00)</td> <td></td> <td></td> <td></td> <td>(28.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Whalley & District Lions</td> <td>WPC Grant</td> <td>(300.00)</td> <td></td> <td></td> <td></td> <td>(300.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Ribble Valley Rail</td> <td>WPC Grant</td> <td>(300.00)</td> <td></td> <td></td> <td></td> <td>(300.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Whalley In Bloom</td> <td>WPC Grant</td> <td>(2,000.00)</td> <td></td> <td></td> <td></td> <td>(2,000.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Whalley Methodist - Elevenses</td> <td>WPC Grant</td> <td>(500.00)</td> <td></td> <td></td> <td></td> <td>(500.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Whalley Table Tennis Club</td> <td>WPC Grant</td> <td>(500.00)</td> <td></td> <td></td> <td></td> <td>(500.00)</td> </tr> <tr> <td>Bankline</td> <td>23/02/2026</td> <td></td> <td>Little Green Bus</td> <td>WPC Grant</td> <td>(300.00)</td> <td></td> <td></td> <td></td> <td>(300.00)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Movement in Month</td> <td></td> <td>(9,368.01)</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>(9,368.01)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Cash Book Balance at START of Month</td> <td></td> <td>9,971.88</td> <td>40,145.86</td> <td>1,095.00</td> <td>83,942.84</td> <td>135,155.58</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Cash Book Balance at END of Month</td> <td></td> <td>603.87</td> <td>40,145.86</td> <td>1,095.00</td> <td>83,942.84</td> <td>125,787.57</td> </tr> </tbody> </table>	Whalley Parish Council				Cash Book	FEBRUARY				2026		Approved Minutes Ref No:										Chq No.	Date	Inv no.	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8.	Local Government Reorganisation - statutory consultation																																																																																																																																																																																																																																								
	<p>The Parish Council will take part in the statutory consultation on all five proposals for the Government to gather views from residents and stakeholders. The consultation runs from Thursday 5 February and will run for 7 weeks, closing at 11:59pm on Thursday 26 March. Please take part and share your views.</p> <p>https://lancashirelgr.co.uk/</p> <p>Local government reorganisation in Lancashire, Blackburn with Darwen and Blackpool - GOV.UK</p> <p>Next steps After the consultation closes, Government's current timeline is: - Summer 2026: Decision on the preferred option - May 2027: Shadow elections for new unitary councils - April 2028: New unitary councils go live</p>	2700/26																																																																																																																																																																																																																																							
9.	Realtime Passenger Information																																																																																																																																																																																																																																								
	It was resolved that the parish council supports the installation of an LCD display bus timetable totem at Whalley Bus Station to have the potential to display all the local bus services and their arrival times at the nearby bus stops.	2701/26																																																																																																																																																																																																																																							
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	The council reviewed the SpID report for 63 Mitton Road LC 26. A summary of the report provided by Cllr Threlfall is below.	2702/26																																																																																																																																																																																																																																							

	<table border="1"> <thead> <tr> <th colspan="2">2025-2026 Speed Surveys</th> </tr> <tr> <th>Location:</th> <td>63 Mitton Road, LC 26 direction of Mitton</td> </tr> <tr> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>7th January 2026 (19th January 2025)</td> <td>29th January 2026 (6th February 2025)</td> </tr> <tr> <td>Length of Survey</td> <td>23 Days (19 Days)</td> </tr> <tr> <td>No. of Vehicles</td> <td>70,145 (49,596)</td> </tr> <tr> <td>Ave Daily Vehicles</td> <td>3,050 (2,610)</td> </tr> <tr> <td>Max Speed</td> <td>55 (50)</td> </tr> <tr> <td>85th Percentile Speed</td> <td>30.3 (32.4)</td> </tr> <tr> <td>50th Percentile Speed</td> <td>25.6 (27.3)</td> </tr> <tr> <td>Average Speed</td> <td>25.32 (19.22)</td> </tr> <tr> <td>Vehicles over 30mph speed limit</td> <td>11,044 (12,614)</td> </tr> </tbody> </table>	2025-2026 Speed Surveys		Location:	63 Mitton Road, LC 26 direction of Mitton	From	To	7th January 2026 (19th January 2025)	29th January 2026 (6th February 2025)	Length of Survey	23 Days (19 Days)	No. of Vehicles	70,145 (49,596)	Ave Daily Vehicles	3,050 (2,610)	Max Speed	55 (50)	85th Percentile Speed	30.3 (32.4)	50th Percentile Speed	25.6 (27.3)	Average Speed	25.32 (19.22)	Vehicles over 30mph speed limit	11,044 (12,614)	<p>The SpID contract for Apr 2026/27 has been renewed with Altham Parish Council.</p> <p>Comments: The highest speed in the survey was 55mph. Two vehicles were recorded as travelling at 55mph: 3pm on 10th January and 11pm on 25th January</p> <p>Where vehicles exceeded the speed limit the average speed was 33 mph which was consistent across the days of the week. Roadworks were in force during this survey Note 2024/2025 data is in parentheses.</p>	
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11.	Dog Bin Whalley Moor Woodland Request																										
	It was resolved that the Parish Council would support the Friends of Whalley Moor Woodland with the purchase of a dog waste bin; however, the Council does not have the ability to service or empty the bin, and alternative arrangements for its ongoing maintenance will be required.	2703/26																									
12.	Churchyard Wall																										
	It was resolved to approve the works to the Churchyard wall at an estimated cost of between £5400 - £6200 subject to any works identified upon commencement.	2704/26																									
13.	Village Traditional Signposts																										
	It was resolved that the proposed traditional signposts project would be given further consideration, and that RV would review the details and potential locations for the fingerposts in greater depth.	2705/26																									
14.	Ongoing/Standing Items																										
	<p>To note progress with ongoing matters – not for decision.</p> <p>14.1 Planning Permission Whalley Sports Park 14.2 QEII Playing Fields and Land Encroachment – letters sent to advise no right to access from gardens onto Parish Council land – any access must be closed off 14.3 Trustees of the QEII Playing Fields charitable trust 14.4 Wiswell Lane Welcome Sign 14.5 Whalley In Bloom Plaques (New and change of placement) 14.6 Churchyard Wall Repairs 14.7 Tree Report BTC3323 - Queen Elizabeth II Playing Fields 14.8 Mitton Road overgrown hedges-WPC to address. 14.9 Parish Council owned bench numbering 14.10 LCC Tree works to the boundary of land at QEII land and A59 bypass 14.11 Register the bus station land with Land Registry 14.12 Carpark on Land South of Accrington Road Whalley-Oakmere Homes (NW)</p>	2706/26																									
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	<p>To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).</p> <p>County Cllr Mirfin has met with the Fire Service regarding funding.</p>	2707/26																									

	<p>Flooding continues to be a high priority.</p> <p>Cllr Ball updated on the churchyard, and a meeting is to be scheduled in the forthcoming month.</p> <p>Cottam Trust Alms Houses are continuing work from the Quinquennial report.</p> <p>Cllr Ball attended the Old Grammar School Governors Meeting.</p>	2708/26
	<p>Cllrs Highton & Threlfall attended the Parish Liaison Meeting which included a presentation on Local Government Reorganisation, Grant programmes, funding available Recreation and Culture Grants, Sporting Excellence Grants, Arts Excellence Grants, Ribble Valley in Bloom / Christmas Lights Grants, Voluntary Organisation Grants, CCTV Grant, Jubilee Fund and funds allocated to projects such as Clitheroe Castle and Ribblesdale Pool.</p> <p>Food waste bin roll out from 1/4/2026- although may be delayed until September 2026.</p>	2709/26
16.	Reports by Cllrs & Clerk as INFORMATION only – Not for decision	
	<p>Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item.</p> <p>16.1 Neighbourhood Alerts/Stay In The Know</p> <p>16.2 Trading Standards Service - Consumer Alerts</p> <p>16.3 Whalley Queen St RAG Reports</p> <p>16.4 NALC Executive Bulletins and newsletters</p> <p>16.5 CPRE News Bulletins</p> <p>16.6 Community Engagement - News items on Websites/Facebook</p> <p>16.7 Crime Figures – January</p> <p>16.8 LCC Heads up from Heath Protection – Feb 2026 bulletin</p> <p>16.9 Shared Prosperity and Jubilee Fund Expression of Interest for a capital award of £10,000 – declined</p> <p>16.10 RVBC Grants Information – CCTV?</p> <p>16.11 TRN Urgent Road Closure - Church Lane, Whalley between 10:00 hours until 14:30 hours on 10th February 2026 until 11th February 2026</p> <p>16.12 RVBC Four Lancashire: for residents and for communities</p>	2710/26
	<p>Cllr Ball reported the flooding is still occurring on Broad Lane. Cllr Mirfin updated that the Environmental Agency is investigating.</p>	2711/26
	<p>The Clerk highlighted the email received from the founder of SIS Strength in Struggles and asked whether the Council would like to invite Beck to speak at the Annual Parish Meeting. The RV MP should also be invited.</p>	2712/26
	<p>The Chairman has received correspondence to meet with the Sports Groups of the QEII clubs.</p>	2713/26
15.	Next Meeting Date	
	<p>The next meeting date is Thursday 19th March 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.</p>	2714/26

Meeting Closed at 8.55pm

Draft Minutes Subject to Confirmation

Local Government Act 1972
Whalley Parish Council
Planning Committee Meeting

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 19th February 2026 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Chairman's Welcome	
	The Chairman formally opened the meeting and welcomed all present.	268/26
2.	Attendance & Apologies	
	Present: Cllr Ball, Cllr Duckworth, Cllr Highton, Cllr Mirfin, Cllr Shaw, Cllr Smith, Cllr Threlfall (Chairman), Cllr Vickers. Apologies: Cllr Allen. In Attendance: Liz Haworth (Clerk), 2 members of the public.	269/26
3.	Declaration of Interests	
	There were no declarations of disclosable pecuniary interests, other registrable interests, or non-registrable interests in respect of items on the agenda.	270/26
4.	To Approve the Minutes of the Previous Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 15 th January 2025.	271/26
5.	To review and consider the Planning applications received since January 2026 meeting.	
	Planning Applications received for consideration attached. Public Participation at the discretion of the Chairman (5 mins per person)	272/26

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2026/0029 Received : 16/01/2026	Land South of Accrington Road Whalley Non-Material amendment Non material amendment to application 3/2022/1158 involving replacing plots 5 and 67 from Bowell to Wasdale house type and changes to the building facade and	Lyndsey Hayes	https://webportal.ribblevalley.gov.uk/planningApplication/38120 Noted.

Registered : 22/01/2026	garage alignment of plots 3, 4, 73 and 74.		
Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2026/0018 Received : 14/01/2026 Registered : 22/01/2026	12 Kingsmill Avenue Whalley BB7 9PG Applications for full consent Proposed single-storey extension and alterations to existing side elevation.	Lucy Walker	https://webportal.ribblevalley.gov.uk/planningApplication/38109 Noted.
3/2025/0988 Received : 17/12/2025 Registered : 26/01/2026	Rodhill 10 Clitheroe Road Whalley BB7 9AB Applications for full consent Proposed loft conversion with dormer extension and replacement including extension of single storey rear infill extension and associated works including sash window replacement.	Lucy Walker	https://webportal.ribblevalley.gov.uk/planningApplication/38073 Emailed for WPC Consultation Noted.
3/2026/0017 Received : 09/01/2026 Registered : 29/01/2026	2 George Street Whalley BB7 9TH Applications for full consent Retrospective consent for proposed new double garage on the site of previously approved garage.	Emily Pickup	https://webportal.ribblevalley.gov.uk/planningApplication/38108 Emailed for WPC Consultation Noted.
3/2026/0046 Received : 21/01/2026 Registered : 30/01/2026	Gleneagles Clitheroe Road Whalley BB7 9AQ Applications for full consent Proposed demolition of existing conservatory and construction of single-storey rear extension.	Lucy Walker	http://webportal.ribblevalley.gov.uk/planningApplication/38137 Emailed for WPC Consultation Noted.
3/2026/0075 Received : 29/01/2026 Registered : 02/02/2026	Burnside 7 Brookes Lane Whalley BB7 9RG Application for tree works in a conservation area T1 (Magnolia) and T2 (Crab-apple) to be felled..	David Hewitt	https://webportal.ribblevalley.gov.uk/planningApplication/38166 For Information Only Noted.
3/2026/0079 Received : 02/02/2026 Registered : 05/02/2026	South Lodge Mitton Road Whalley BB7 9JN Application for tree works T1 (Cypress), T4 (Laurel), T8 (Cherry), T9 (Ash), T10 (Holly) to be removed and replanted. T2 and T3 (Beech), T6 (Lime) to be pruned. T5 (Beech) crown raise. T7 (Holly) and G2 (Conifers) to be felled and replanted.	Alex Shutt	https://webportal.ribblevalley.gov.uk/planningApplication/38170 For Information Only Noted.
3/2026/0102 Received : 10/02/2026	Land on the north side of Accrington Road Whalley BB7 9UE Applications for full consent Proposed erection of midden.		https://webportal.ribblevalley.gov.uk/planningApplication/38192 deferred no application details available

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2026/0062 Received : 27/01/2026 Registered : 03/02/2026	Unit 45 Mitton Business Park Mitton Road Whalley BB7 9YE Applications for full consent Regularisation of change of use from Class B2/B8 (general industrial) to Class E (commercial business and service), provision of mezzanine floor and extension of opening hours to 6.30am to 9.00 pm Monday to Friday, 7.00 am to 2.00 pm on Saturdays and 7.00 am to 1.00 pm on Sundays.	Maya Cullen	https://webportal.ribblevalley.gov.uk/planningApplication/38153 Emailed for WPC Consultation WPC object as it is against the original planning permission on the grounds of no permitted mezzanine floors, no hours outside of 8am – 6 pm weekdays and 9am – 1pm Saturdays. No work should take place on Sundays and is not the agreed business use which was in place to protect the residential amenities.
3/2026/0010 Received : 07/01/2026 Registered : 16/01/2026	112 Clitheroe Road Whalley BB7 9AQ Applications for full consent Proposed extension to the garage to create a two-storey addition to the side of the house. Conversion of garage to living accommodation.		https://webportal.ribblevalley.gov.uk/planningApplication/38101 Emailed for WPC Consultation Noted.
3/2025/0067 Received : 29/01/2025 Registered : 21/01/2026	Shaw House Farm Clitheroe Road Whalley BB7 9AD Applications for full consent Change of use of land from an equestrian field (sui generis) to a dog exercise area (sui generis) including retrospective consent for an existing mesh fencing boundary treatment.		https://webportal.ribblevalley.gov.uk/planningApplication/37162 Emailed for WPC Consultation Noted.

7. Reports/Updates/Other	
Items arisen re planning, correspondence received since the last meeting that may result in future agenda item. 7.1 Planning & Development Committee Meeting 5/2/2026 3/2025/0588 Land to the East of Clitheroe Road, Whalley recommended for refusal. DECISION - REFUSAL OF PLANNING PERMISSION APPLICATION NO: 3/2025/0588 DECISION DATE: 06 February 2026 DATE RECEIVED: 29/07/2025	
8. Next Meeting Date	
The next meeting date is Thursday 19 th March 2026 to be held at Whalley Old Grammar School at 7pm in The Calder Room.	

Meeting Closed at 7.25pm.

Draft Minutes Subject to Confirmation

Whalley Parish Council				Cash Book	MARCH		2026				
Approved Minutes Ref No:											
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW Bus Res	NW QE2	Skipton	Total	VAT	Net
					£	£	£	£	£	£	£
DD	02/03/2026		Easy Web	Website/Email Services	(78.83)				(78.83)	(13.14)	(65.69)
DD	18/03/2026		Npower	Unmetered Christmas Lighting	(523.60)				(523.60)		(523.60)
Bankline	23/03/2026		E Haworth	Salary/Office/Travel	(1,341.66)				(1,341.66)		(1,341.66)
Bankline	23/03/2026		HMRC	Tax£249.80 NI£41.24 ENI£171.98	(463.02)				(463.02)		(463.02)
Bankline	23/03/2026	2.9E+08	E-On Next	Vale Gardens Electricity	(12.64)				(12.64)		(12.64)
Bankline	23/03/2026	1050	Abbey Gardening Services Ltd	Vale Gardens (Feb 2026)	(327.60)				(327.60)	(54.60)	(273.00)
Bankline	23/03/2026	1051	Abbey Gardening Services Ltd	Parish Churchyard (Feb 2026)	(418.80)				(418.80)	(69.80)	(349.00)
Bankline	23/03/2026	30ULO46	Parish Online	Mapping	(252.00)				(252.00)	(42.00)	(210.00)
Bankline	23/03/2026	15155	Hitchens Engravers	WIB Plaques	(444.00)				(444.00)	(74.00)	(370.00)
Bankline	23/03/2026	22603	National Office Furniture Supplies	OGS Tables (Upper Garden	(1,237.20)				(1,237.20)	(206.20)	(1,031.00)
Bankline	23/03/2026	JM3383	WEF	Room Hire	(28.00)				(28.00)		(28.00)
Bankline	23/03/2026	191	Derek Woolfenden P & D	Decorating (Upper Garden Room	(2,630.00)				(2,630.00)		(2,630.00)
Bankline		INT	Reserve Account	Interest							
			Movement in Month		(7,757.35)	0.00	0.00	0.00	(7,757.35)	(459.74)	(7,297.61)
			Cash Book Balance at START of Month		603.87	40,175.12	1,095.00	83,942.84	125,816.83		
			Cash Book Balance at END of Month		(7,153.48)	40,175.12	1,095.00	83,942.84	118,059.48		
Bank Reconciliation					NW Curr	NW Bus Res	NW QE2	Skipton	Overall		
					£	£	£	£	£		
			<i>Bank Statement Balance at START of month</i>		603.87	40,175.12	1,095.00	83,942.84	125,816.83		
									0.00		
									0.00		
			Cash Book Balance at START of month		603.87	40,175.12	1,095.00	83,942.84	125,816.83		



WHALLEY PARISH COUNCIL

Policy on Risk Management and Risk Register

*This Policy sets out the Parish Council's position and
procedure regarding Risk Management*

Version Control

Version	Date	Description of Change
V.1	16.3.23	New Policy
	21.3.2024	Reviewed
	20.3.2025	Reviewed

Risk is a threat that an event or action will adversely affect the council's ability to achieve its objectives, implement its strategies and provide its services.

Risk management is the process by which risks are identified, evaluated, addressed and reviewed.

Whalley Parish Council recognises that it has a responsibility to take all reasonable and practical measures to safeguard its employees, the people it works with and provides services for; and to protect the natural and built environments for which it is responsible.

The council is aware that some risks cannot be eliminated fully and has in place a strategy that provides a structured, systematic and focused approach to managing risk and including where necessary, the introduction of internal controls and/or appropriate use of insurance cover.

The objectives of the risk management policy are to:

- Integrate risk management into the culture of the council
- Manage risk in accordance with best practice and legislative requirements
- Minimise loss, disruption, injury and damages
- Inform policy and operational decisions by identifying risks and their likely impact
- Raise awareness of the need for risk management
- To promote good corporate governance

It is the responsibility of all Members and staff to have regard for risk management whilst carrying out their duties.

These objectives will be achieved by:

- Identification of risk
- Undertaking risk assessments assigning risk factor High, Medium or Low (H/M/L).
- Managing the risk and recording actions
- Incorporating risk management considerations into council processes
- Providing appropriate training
- Establishing clear roles, responsibilities and reporting lines
- Effective communication and active involvement of, employees and members of the Council.
- Monitoring and Reporting

Following evaluation there are four main control options to manage the risk:

Terminate the risk – take a decision to discontinue the activity.

Transfer the risk – the risk is 'passed' on e.g. to an insurer.

Treat the risk – put in place additional controls to reduce the impact or likelihood.

Tolerate the risk – accept the risk but continue to monitor and evaluate.

The risk register enables Whalley Parish Council to assess the risks that it faces and confirm that it has taken appropriate steps to manage those risks.

An annual review of the risk management arrangements for the Parish Council will be conducted by the Full Council.

Risk Management Register 2026

This document has been produced to enable the Parish Council to assess the risk of all of its functions, and to satisfy that it has taken adequate steps to minimise this risk. In conducting this exercise, the following process has been followed in accordance with Whalley Parish Council's Policy on Risk Management:

1. Identify the areas to be reviewed.
2. Identify what the risk might be, and whether this is High, Medium or Low (H/M/L).
3. Evaluate the management and control of the risk and record all findings.
4. Review, assess and revise the above steps on a regular basis.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Precept.	Adequacy of Precept.	L	Sound budgeting process in place to support the annual precept.	Review Annually
	Request not Submitted	L	Full Parish Council minute showing complete precept.	Review Annually
	Not paid by Borough Council	L	Checked and reported to full council. Paid by BACS. Reserves held.	Review Annually
Income	Cash handling	L	WPC have a policy not to handle cash. All income is paid direct. All bank receipts updated to cash book and reconciled monthly.	
Financial Records.	Inadequate records.	L	The Council complies with its Financial Regulations which set out the requirements based on the National Association of Local Councils model.	Review Annually.
	Financial irregularities.	L	An Internal audit is undertaken annually in February to comply with Section 4 of the Annual return. Auditor undertakes an assessment of compliance with relevant procedures and controls expected to be in operation during the financial year.	
		L	WPC Accounting spreadsheet shows cash book transactions and highlights differences as errors.	Review Monthly.
Investments.	Loss of bank deposits due to failure of financial institution.	L	Ensure the Council Investments are reviewed annually to keep risk to a minimum. Spread investments between more than one financial institution if necessary. Funds kept within the	Review Annually. In times of economic instability increase monitoring.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
			Financial Compensation Scheme limits. Aim to not have more than 25% of annual precept in reserves.	
Reserves. General/ Earmarked	Inadequate to cover possible expenditure	L	Reserve levels considered and reviewed at Budget setting.	Review Annually.
Banking.	RFO/Councillors committing fraud.	L	All banking procedures or changes to accounts are agreed at Full Council Meetings. Payments authorised are set up by the clerk, approved at Full Council Meetings and paid either by cheque with two authorised signatures or online banking with two authorisations using the banks secure card authorisation codes. All banking transactions are dual controlled. There are 3 authorised signatures on the mandate.	Review Annual Meeting or if changes to bank mandate are necessary, i.e change of approved signatory Councillors.
	Parish Precept/public funds Reputation of Parish Council	L	Fidelity Insurance cover of £250,000 Finance Regs and Internal Audits in operation.	Review at Insurance renewal.
	Inadequate record keeping or reporting.	L	Account transactions and balances are to be reported in detail at every monthly meeting. Bank accounts are reconciled monthly and recorded on the minutes.	
Financial Reporting.	Inadequate Information Communication.	L	Latest financial situation (income, expenditure, and bank reconciliation) is reported at each Parish Council meeting. Budgeting is tracked on a monthly basis.	
Direct Costs.	Goods supplied and not correctly invoiced.	L	The Council has Financial Regulations which set out requirements. At each Full Council meeting the list of proposed payments is supplied and authorised (with supporting invoices). Invoices are verified by Clerk/RFO, then checked and initialled by two authorised signatories before payment.	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
	Incorrect cheques/online payments.	L	Each payment is checked and entered online payments are set up by the clerk. Cheques require two authorised signatures and/or online banking requires dual authorisation before payment is released.	Review Bank Mandates at each Annual Meeting/Keep bank mandates up to date when changes within the Council occur.
Grants Payable.	Power to Pay. Authorisation of Council to pay.	L L	All grants requested to comply with the Grants Policy, with supporting documentation supplied. Requests considered by Full Council dependent on the amount. Grant/donation payments to be submitted, budgeted, and approved by full Council and minuted. Payments made via S137 power of expenditure to be minuted and recorded accordingly.	
Grants Monies received.	Receipt of Grants.	L	Applications for such monies and successful bids to be reported to Full Council. Receipts are recorded in the cash book and monthly Financial Report.	
Best Value Accountability.	Contracts awarded incorrectly.	L	The Council has Financial Regulations which set out the requirements dependent on the value of the contract. Legislation under the Public Contracts Act 2015 to be complied with, with appropriate publication if necessary. When contracts are tendered, details of the process and successful applicant are awarded. This is recorded in the minutes.	
Project Management.	Overspend on contracts.	M	All contracts for goods and services to comply with the Financial Regulations and Public Contracts Act 2015. Ensure correct tendering for services. Estimates obtained prior to precept if possible.	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
			<p>Expenditure on contracts (ie.Vale Gardens/Lengthsmen) is monitored and presented on the monthly financial report at the full Council meeting. Any decision to not tender services must be minuted where it would be applicable.</p> <p>Any potential overspends to be reported in the quarterly financial reports proposed.</p>	
Fraud.	<p>Council Clerk/Staff.</p> <p>Members Conflict of Interest.</p>	<p>L</p> <p>L</p> <p>L</p>	<p>Ensure references are taken for Clerk/RFO and any staff prior to commencement of employment.</p> <p>Declarations of interest updated at each Council meeting and minuted. Code of Conduct adopted and in place.</p> <p>Ensure insurance Fidelity Guarantee fit for purpose and requirements followed.</p> <p>Clerk/RFO/Staff/Cllrs to attend relevant training, to be provided with relevant reference books, access to assistance via LALC/NALC/RVBC.</p>	<p>Review Annually at renewal.</p> <p>Ensure training and development budget is in place to allow for this.</p>
VAT.	<p>Reclaim.</p> <p>VAT element not recorded on cashbook</p>	<p>L</p> <p>L</p>	<p>The Council has Financial Regulations which set out the requirements – VAT to be reclaimed at least every 6 months. RFO to ensure that VAT is monitored in monthly financial update.</p> <p>All items listed in cash book and VAT expenditure reported at every Council meeting.</p>	
Annual Return.	Failure to comply with deadlines.	L	<p>Clear instruction given by External Auditor. Comply with AGAR.</p> <p>Internal Audit carried out with clear terms of reference and suitability for purpose.</p> <p>Appointment of the internal auditor to take place in February each year.</p>	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
			Internal Audit report and Annual return accepted by resolution of Council, documentation signed and submitted to External Auditors to comply with deadline. Notice of Public Rights published in accordance with guidance.	
Insurance.	Fit for Purpose. Cost. Compliance. Fidelity Guarantee.	M L L M	Asset register updated annually on disposal or purchase of assets, prior to annual renewal. Seek and compare quotes. Employers and Public Liability Insurance are a statutory requirement. Ensure insurance Fidelity Guarantee fit for purpose.	Review Annually.
Assets. Street Furniture. Land & Surroundings Tree Safety	Loss or damage. Maintenance, fit for purpose. Paths, trip hazards, broken seating, unsafe noticeboards, danger to public safety. Being struck by fallen branches	M M L L M M M M	Office equipment monitored on ongoing basis. Monitoring of Street Furniture – bins/benches by Lengthsman on a regular basis. Vandalism reported to Police and Insurance Company. Bench Policy in place and 3 Year Maintenance Schedule. Memorial Bench Policy in place. Church Grounds & Vale Gardens inspected regularly and maintained by contractors. Tree surveys commissioned and works undertaken as advised. Trees in Churchyard to be inspected annually. Trees in Vale Gardens to be regularly inspected. Regular monitoring of land/property WPC are responsible	Regular review. Review every 3 years (next review 2024) Review every 3 years (next review 2024) Ongoing Review. Annual Review. Review every 2 years. Ongoing review.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
	Risk of injury to life or serious damage to property or surroundings.		for by contractors, Cllrs, public and lengthsman. Ongoing maintenance. Close off hazardous areas if necessary.	
Accessibility and GDPR.	Policy on Privacy Website.	L	Explicit statement included on Website.	Review annually.
	Briefing Papers.	L	Data Officer – Clerk/RFO to circulate supporting documents with monthly agendas.	
	Accessibility.	L	Adopted 2019 Whalley Parish Council Publication Scheme in place.	
	Privacy breaches	M	ICO membership. Clerk to circulate to full council annually or at any time of change in legislation.	Annual Membership Renewal.
	Lack of knowledge.	M	Council to provide access to sufficient training.	

Governance & Management				
Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Record Keeping. Paper Records.	Loss through fire, theft, damage.	M M	Paper records minutes, contracts stored at Clerks home address. Paper records older than 3 years to be archived with LCC.	Review annually.
Electronic records.	Loss through fire, corruption or cyber crime. Loss of information. Privacy/Security.	M M L	Files held on Laptop owned by Whalley Parish Council accessed by the Clerk, held on M365 One Drive. Remote access available. Files are backed up to Microsoft One Drive Business Account. Remote access available.	Review Annually.

		L	Laptop is fingerprint and code password protected. Code to be shared with Chair for access to Laptop if necessary and kept in a sealed envelope. Once opened the password should be changed for security reasons. Website & email server with external IT support contracted out to Easyweb. Username and password protected.	
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Governance & Management

Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Lack of forward planning and budgetary controls.	Lack of direction and prioritisation; insufficient funds to cover spend	L	Budget in operation and regularly reviewed.	Reviewed Annually November Budget Meeting.
Poor reporting to council.	Poor quality decision making. Council becomes ill informed.	L	Timely and accurate financial reporting. Clear instructions to staff/Council. Matters raised at meetings.	Annual Performance Review.
Poor document control.	Information not passed on in a timely manner. Deadlines missed. Lack of achievement.	L	Clear role descriptions	Annual Performance Review.
Failure to keep proper financial records in accordance with statutory requirements	Inadequate financial control.	L	Proper arrangements for the notification of income and approval of Expenditure. Review of internal controls in place. Internal auditor.	Reviewed Annually.
Failure to respond to electors' wish to right of inspection	Loss of confidence. Loss of reputation.	L	Operating protocols set by Government & external auditor.	
Failing to ensure that all business activities are within legal power	Illegal expenditure	L	Recording in the minutes the precise power under which expenditure is being approved.	

Failure to ensure that the Council complies with the law/regulations.	Fines and Penalties from regulation bodies. Loss of reputation.	L	Clear policies and procedures in place in line with law and regulations. Regular review of law. Training.	Annual Review of Council Policies.
Failure to provide proper, timely and accurate reporting of Council business in the minutes.	Confusion and misunderstandings. Actions not reflecting the intentions of Council.	L L	Draft Minutes published within 7 working days after the meeting. Accuracy of minutes confirmed by full Parish Council at next meeting. Minutes properly number referenced.	

Governance & Management

Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Council becomes dominated by one or two individuals.	Conflicts of interest. Pursuit of personal agendas. Decisions made outside Council.	L	Clear Standing Orders regarding conduct of meeting and conflict of interests. Seek advice and Report to Monitoring Officer.	

Management of the Cemetery

Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Personal injury or damage to member (s) of the public or their property arising from defect (s) in property.	Claims for compensation and costs to the Committee in defending claims where appropriate.	L	Covered under Public Liability Insurance Policy – £10 million Regular inspection and maintenance and prompt repair of any damage. Periodic review of insurance cover and timely renewal.	Annual review of insurance policy Regular inspections of grounds
Compensation claim by employee (or contracted person) in respect of injury sustained in the cause of his/her employment/engagement.	Claims for compensation and associated costs.	L	Potential liabilities, including costs, covered by insurance policy - £10 million in respect of employees. Lengthsman/Contractors is required to take out suitable insurance as required by service contract. Lengthsman/Contractors to complete Risk Management Assessment	Annual review of insurance policy Review of Contract at renewal. Quarterly site checks to ensure compliance with risk procedures.

			Forms as provided under LCC Risk Assessment and Safe Working Practices documentation.	
Management of the Cemetery Grounds				
Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Clerk/Registrar/Staff unable to work due to sickness or holiday	Inability to inter deceased	M	Procedures in place on how to inter deceased – arrange appropriate cover	
Damage to memorial stones erected at the Cemetery	Injury to public, as a result of failure to maintain memorials	M	Memorial safety inspection carried out in accordance with current regulations. Strict adherence to Committee rules and notification to owners of required repairs. Where owners unable to be located, memorials repaired by Committee.	Annually
Reserves too low.	Reduction in Committee's financial resources. Inability to deliver services.	L	Annual budget and monthly monitoring. Formal approval and costings for new services and /or projects whilst maintaining reserves in line with past practical experience. New expenditure only undertaken where reserves allow. Reserves maintained at level commensurate with expenditure commitments and historical experience.	Budget Annually Monthly financial management
Loss of key personnel	Inability to operate and deliver services.	M	Ensure staff have adequate training, support and hours to undertake role to avoid stress, leading to sickness or early departure. Regular back-up of files, records, information, as appropriate. Microsoft One Drive backs up on the cloud and multiple access is available.	Annually One Drive Back ups.
Failure to comply with procedures for awarding contracts of goods and services.	Reduction in Committee's financial resources. Inability to deliver services.	L	Adherence to Financial Regulations for awarding of contracts. Ensure contractors can demonstrate appropriate risk assessment and insurances.	Annually Contract Renewal

ASSETS REGISTER 2026

No.	Fixed Asset	Date Acquired	Purchase Cost	Location
			* gifted	
4	Village Signs	1974	*£1	Village Boundaries
4	Twinning Signs	1988	£200	Village Boundaries
4	Small Signs	2001/2/5/9	£80	Vale Gardens/Church Yard
1	Bus Shelter	1988	*£1	Outside Newsagents
1	Inbuilt Seating	1988	£50	Bus Station
25	Park Benches	various	*£1	Around Parish (see Bench Audit 2020)
1	Park Benches	2019/20	£374	George Hardman Bench
1	Sundial	1988	*£1	Vale Gardens
3	Litter Bins	1990	*£1	Village
2	Information Board	2000	*£1	King St & Railway Station
1	Water Feature	2000	£3,839	Vale Gardens
2	Metal Filing Cabinets	2001/8	£150	Whalley Old Grammar School
1	Chain of Office	2000	£1,836	Chairman
	Public Toilets	2009	£62,794	Bus Station
1	3 Fishes Sculpture	2012	£5,000	Vale Gardens
	Vale Gardens	1985	£22,000	Vale Gardens
	QEII Sports Field	1977	£10,100	QEII Fields
	MUGA	2016	£61,760	QEII Fields
	Youth Shelter	2016	£11,465	QEII Fields
1	Parish Noticeboard	2017	£1,200	Vale Gardens
4	Planters	2019	*£1	King St (near post office)
1	QEII Noticeboard	2020	£1,300	QEII Fields
2	Planters	2020	£903	King St (near coop)
	Christmas Tree Lights	2020	£2,465	Village Christmas Display
17	Christmas Street Column Displa	2020	*£1	King St
1	Bench	2021	£498	Vale Gardens
1	Bench	2021	£498	Noticeboards by the Circular Flower Bed
	Christmas Lights	2021	£3,415	Village Christmas Display
1	Laptop	2022	£599	Clerks Home Office
1	Defibrillator	2020	*£1	Bus Station
4	Benches	2022	£2,376	Procters Field
1	Defibrillator Cabinet	2023	£495	Mitton Road Business Park
1	Defibrillator	2022	£725	Mitton Road Business Park
1	Defibrillator	2022	*£1	The Sidings
2	Benches	2023	£1,198	Footpath to Billington
1	Bench	2023	£599	Cemetery
22	Sleepers	2023	£770	QEII Access Road
1	CCTV	May-23	*£1	The Sands
4	Christmas Lighting Motifs	Nov-24	£2,548	Bus Station
8	SplID Back Plates	Apr-24	£440	King Street (2), Station Road(1), Mitton Road(3) Clitheroe Road (1) Accrington Road(1)
3	Benches	Apr-24	£1,539	Former Toll Bar, Clitheroe Road, Memorial Bench Cemetery
3	Benches	Nov-24	£1,539	Cemetery (temporary seating)
1	Bench	Nov-24	£513	Memorial Bench - Cemetery
4	Benches	Jun-25	£2,092	2 x Outside Holdens 1 x woodland cemetery 1 spare at cemetery
1	Flagpole	Jun-25	£990	Vale Gardens
TOTAL			£206,350	
	WPC Disposals 2025			Reason for Disposal
1	Park Bench	not known	*£1	Broken & Replaced
1	Jill Taylor Bench	2019	£374	Broken & Replaced

WWB Cemetery Assets Register March 2026

No.	Fixed Asset	Date Acquired	Purchase Cost	Location
			* gifted £1	
1	Side Gate	not known	£1,096	Cemetery
1	Noticeboard	08/07/2019	£2,000	Cemetery
1	Cemetery sign	21/02/2012	£267	Cemetery
1	Boundary Fencing	21/12/2011	£1,271	Cemetery
1	IT Processor	05/03/2020	£490	Clerk's residence
1	Monitor	05/03/2020	£82	Clerk's residence
8	Benches *	not known	£1	Cemetery
1	Land.	1951	£210	Cemetery
1	Wooden Bin Bunker	27/09/2017	£1,700	Cemetery
1	Printer	27/01/2022	£149	Clerk's residence
1	Dog Sign	01/03/2024	£158	Cemetery
1	Shed	31/01/2024	£583	Cemetery
1	Double Gates	20/12/2024	£1,900	Cemetery
TOTAL			£9,907	
	Parish Council	% Share	% Value	
	Whalley Parish Council	66%	£6,539	
	Wiswell Parish Council	7%	£693	
	Barrow Parish Council	27%	£2,675	
The assets are divided, as outlined above, among the three constituent Parish Councils, who are the joint owners of the cemetery				
	Cemetery Asset Disposals 2025			Reason for Disposal
1	Double Gates	not known	£3,152	Broken and replaced
2	Benches	not known	£0	Broken and removed
	Assets Removed as incorrectly listed as assets on previous Registers (2024)			
1	Memorial Garden	25/06/2019	£0	Cemetery
1	Beams	19/01/2011	£0	Cemetery
1	Beams	30/06/2017	£0	Cemetery
1	Beams	11/12/2017	£0	Cemetery
1	Drains	14/03/2011	£0	Cemetery
1	Paths	16/12/2011	£0	Cemetery
1	Paths	30/04/2012	£0	Cemetery